

## QUALITY POLICY STATEMENT

This Quality Policy Statement relates to the certification of fire protection products and installation contractors and European Technical Approvals (ETAs), operated by Warrington Certification Limited (WCL) (the Company). WCL certification schemes comprise both voluntary schemes – CERTIFIRE, Enhanced Security, ISO 9001, Competent Persons and FIRAS and regulatory schemes – Certification of Conformity for CE Marking (Construction Products Directive) and Certification of Conformity for Wheelmarking (Marine Equipment Directive).

In addition, WCL issues European Technical Approvals (ETAs) in accordance with the guidelines of the European Organisation for Technical Approvals (EOTA).

The Company is a company limited by guarantee. The guarantor is Warrington Fire Research Centre Limited. The Company operates under the authority of a Management Council which has been vested by the Directors of the Company with full powers of control in respect of the schemes. The Management Council appoints a Manager who acts as Senior Executive for the day to day operations of the schemes. The Management Council appoints an Executive Group to enable decisions to be made and implemented within acceptable time periods.

It is the Company's policy to comply with the criteria set out in EN45011 and ISO/IEC Guide 65 for certification bodies operating product certification and installer certification, in ISO/IEC 17021 and ISO/IEC Guide 62 for quality management system certification, in ISO/IEC 17024 for competent persons certification and ISO/IEC 17020 for site inspection services.

The Company is committed to achieving high levels of quality in all aspects of its work by adoption of documented quality assurance procedures. The Company undertakes to provide at all times a service which complies with the applicable UKAS accreditation requirements and to maintain UKAS accreditation. UKAS accreditation is held under reference number 087-B.

The Company employs staff, either directly or indirectly, who are suitably qualified and provides training to ensure that the required standards are maintained. An independent and impartial service is provided and it is ensured that all staff are free from any commercial, financial or other pressure which might influence their judgement. The Company understands the importance of impartiality in carrying out its certification activities and the Company manages any possible conflict of interest in a pro-active manner to ensure the objectivity of all certification activities.

The Company ensures that it has an adequate level of professional indemnity insurance in relation to its activities.

The Company does not supply or design products, give advice or provide consultancy services to an applicant as to methods of dealing with matters which are barriers to the certification requested or provide any other products or services which could compromise the confidentiality, objectivity or impartiality of its certification process and decisions.

The Company is represented on appropriate technical committees and working groups of relevant organisations such as the British Standards Institution. Liaison is maintained with appropriate associations and authorities with an interest in the field of certification and approval of products and installers.

The Company has been designated as a Notified Certification Body and a European Technical Approvals Body under the Construction Products Directive (CPD).

The quality assurance procedures of The Company are documented in a Quality Manual and other associated quality systems documentation including Rules, Procedural Documents, General Documents and Procedural Forms. It is the responsibility of all staff to familiarise themselves with the content of the Quality Manual and all of the associated quality systems documentation and to comply with the policies and procedures at all times. All staff have responsibility to report to the Manager any aspect of the quality system which they consider to be inadequate or deficient.

The Quality Manual and associated quality systems documentation is applicable to work undertaken for every applicant and certificated company. If situations are identified where departures from documented policies, procedures or standard specifications have occurred, the details must be reported immediately to the Manager, who will investigate and determine the required course of action.

The Quality Manual is issued under the authority of the Management Council, no changes to the policies detailed in the Manual or associated quality systems documentation may be made without the knowledge and agreement of the Management Council or the Executive Group but provision is made to allow changes in detail, subject to notification to the Management Council. The Quality Manual and controlled associated quality systems documentation are available at all times to all staff via the Company computer network system.

The Manager is responsible for implementing the quality policy.

The Quality Manager is responsible for the control of quality and advises on, and monitors, all aspects of quality.

Signed



Chairman of Management Council  
**For and on behalf of the Management Council**